

THE BEDENS BROOK CLUB

240 Rolling Hill Road, Skillman, NJ 08558



APPLICATION FOR EMPLOYMENT

TODAY'S DATE ___/___/___

PRINT LEGIBLY IN INK

PERSONAL DATA

NAME (Last): _____

(First): _____ (Middle Initial) _____

CONTACT INFORMATION

STREET: _____ APT# _____

CITY: _____ STATE: _____ ZIP: _____

PH[Home]: () _____ - _____ PH[Cell]: () _____ - _____

E-MAIL: _____@_____ • _____ How many yrs have you lived here? _____

if you lived at the above address less than 5 years, please list your address prior to the above

STREET: _____ APT# _____

CITY: _____ STATE: _____ ZIP: _____

EMPLOYMENT INTERESTS

POSITION APPLIED FOR? _____

HOW DID YOU LEARN OF THIS POSITON? _____

HAVE YOU WORKED HERE IN THE PAST? _____ IF YES, WHEN? _____

IF HIRED ... (check all that apply)

1) Are you willing to work: ___ Full Time ___ Part Time ___ Evenings ___ Weekends ___ Holidays

2) Do you have reliable means of transportation to get to work? _____

3) Are you legally authorized to work in the United States? ___ YES ___ NO

4) What date will you be available to start work? ___/___/___

5) If you desire only seasonal work, what is the last date you can work? ___/___/___

FOR OFFICE USE ONLY: Completed by interviewer **AFTER** successful selection (to continue process)

PRINT LEGIBLY IN INK

Position/Title: _____ Dept: _____ Supervisor: _____

Status: ___ FT ___ PT **and** Months: ___ [12] ___ [less than 12] Est. Start Date: ___/___/___

Pay Rate: \$ _____ /HR. Signature: _____ Date: _____

HR ONLY: Tabb Final Rpt. Date: ___/___/___ Internal Ck. Rpt. Date ___/___/___ & ___/___/___

Formal Offer Date: ___/___/___ Actual Start Date: ___/___/___

WORK HISTORY

CURRENT / MOST RECENT

EMPLOYER NAME: _____

POSITION / TITLE: _____

CONTACT INFORMATION

STREET: _____ SUITE / FLOOR# _____

CITY: _____ STATE: _____ ZIP: _____

SUPERVISOR / CONTACT INFORMATION

SUPERVISOR'S NAME: _____

PHONE: () _____ - _____ EXT: _____

E-MAIL: _____ @ _____ . _____

MAY WE CONTACT THIS PERSON?

YES

NO

EMPLOYMENT DETAILS

START DATE: ____/____/____

STATUS: ____FT ____PT

END DATE: ____/____/____ or CURRENTLY EMPLOYED? ____ RATE OF PAY \$ _____

REASON FOR LEAVING? _____

DESCRIBE THE WORK YOU DID / DUTIES: _____

WORK HISTORY

PRIOR

EMPLOYER NAME: _____

POSITION / TITLE: _____

CONTACT INFORMATION

STREET: _____ SUITE / FLOOR# _____

CITY: _____ STATE: _____ ZIP: _____

SUPERVISOR / CONTACT INFORMATION

SUPERVISOR'S NAME: _____

PHONE: () _____ - _____ EXT: _____

E-MAIL: _____ @ _____ . _____

EMPLOYMENT DETAILS

START DATE: ____/____/____ RATE OF PAY \$ _____ STATUS: ____FT ____PT

END DATE: ____/____/____ RATE OF PAY \$ _____

REASON FOR LEAVING? _____

DESCRIBE THE WORK YOU DID / DUTIES: _____

EDUCATION: HIGH SCHOOL

SCHOOL NAME: _____

CITY: _____ STATE: _____ DID YOU GRADUATE: _____

COLLEGE / UNIVERSITY / TECHNICAL SCHOOL

HIGHEST DEGREE ATTAINED: ___TECH CERT. ___ASSOCIATES ___BA/BS etc. ___MA/MS etc.

AREA / FIELD OF STUDY: _____

GPA [Overall]: _____ GPA [Major]: _____ TOTAL CREDITS:: _____

CONTACT INFORMATION

SCHOOL NAME: _____

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: () _____ - _____ EXT: _____

E-MAIL: _____@_____.

PLEASE PROVIDE THREE (3) REFERENCES THAT ARE NOT PAST EMPLOYERS OR RELATIVES.

PERSONAL REFERENCES #1

NAME: _____ #YEARS KNOWN? _____

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: () _____ - _____ EXT: _____

E-MAIL: _____@_____ RELATIONSHIP? _____

PERSONAL REFERENCES #2

NAME: _____ #YEARS KNOWN? _____

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: () _____ - _____ EXT: _____

E-MAIL: _____@_____ RELATIONSHIP? _____

PERSONAL REFERENCES #3

NAME: _____ #YEARS KNOWN? _____

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: () _____ - _____ EXT: _____

E-MAIL: _____@_____ RELATIONSHIP? _____

